

## Workplace Based Assessments for Combined Training

Trainees who will spend less than 12 months in ST1 (if up to 6 months is agreed to contribute) must complete all the yearly requirements of that training year but only prorate number of assessments and clinical case reviews.

For trainees who spend less than 12 months in ST2 (if more than 6 months is approved to contribute), **all** requirements for ST2 must be completed with the exception of clinical case reviews, COTs/mini CEX and CBDs where prorate numbers are expected.

Below is a summary of requirements which need to be achieved at transition point from ST1-ST2 using 6 months of contributing time as an example. Any other duration should be prorated. Detailed explanations and assessment numbers can be found on our [web pages](#).

Portfolio	<ul style="list-style-type: none"> <li>✓ Posts and dates are correct</li> <li>✓ Any declarations are completed</li> </ul>
Beginning of each placement	<ul style="list-style-type: none"> <li>✓ Meeting with supervisor for placement planning meeting</li> <li>✓ Placement planning meeting - in learning log</li> <li>✓ Add PDP for each placement</li> </ul>
During placement	<ul style="list-style-type: none"> <li>✓ 3 clinical case reviews per month*</li> <li>✓ 1 other learning log entry per month*</li> <li>✓ Complete assessments regularly throughout placement</li> <li>✓ Mini CEX, COT, Audio-COT (2)</li> <li>✓ Cbd / CAT (2)</li> <li>✓ MSF 1 cycle (10 respondents)</li> <li>✓ CEPS –appropriate progress towards the 5 observed GMC mandatory CEPS and range of additional observed examination and procedural skills relevant to General Practice, from the 7 system CEPs, depending on job and previous experience</li> <li>✓ Reflection on involvement in quality improvement activities, QIP if in GP placement or QIA if in secondary care</li> <li>✓ Complete PDP for placement</li> <li>✓ CPR and AED as per <a href="#">requirements</a></li> <li>✓ Adult and Child Safeguarding as per <a href="#">requirements</a>. Include a reflective log showing awareness and application of safeguarding knowledge</li> <li>✓ 1 x Learning event analysis and (Significant event analysis if applicable)</li> </ul>
Towards end of placement	<ul style="list-style-type: none"> <li>✓ Meet with clinical supervisor to complete CSR **</li> <li>✓ Create a new PDP for the next post</li> </ul>
End of ST1 placement, prior to ARCP panel	<ul style="list-style-type: none"> <li>✓ Arrange meeting with ES for <b>full</b> ES review (interim ESR is not acceptable)</li> <li>✓ Complete review paperwork prior to meeting</li> <li>✓ Complete any outstanding PDPS and action plans prior to review</li> <li>✓ Attach Urgent Unscheduled Care log if contractually required</li> <li>✓ Add Form R to learning log</li> </ul>

\* Full time equivalent

\*\* CSR in Primary Care post if CS different from ES, insufficient evidence in portfolio to give a full enough picture or either trainee or supervisor feel it is necessary