The CSA is delivered in a paper-light format. Candidates have electronic patient lists and case notes and examiners record their marks electronically.

Each candidate’s consulting room desk is equipped with an iPad, held in a frame as shown below. When candidates enter their consulting rooms, the iPad will already be set on their patient list.

All details concerning the use of the iPads will be explained clearly in the candidate briefing before the examination starts.

In brief overview:

1. iPads will have no connectivity to anything other than the examination application
2. Candidates will only ever need to see 3 different types of screen during the exam as described below. These include the patient list screen, the case notes screen and sign-in screen which will only be seen in the eventuality of an iPad being logged out of the RCGP app.
3. Apart from the sign-in screen, all screens are ‘read-only’. Navigation between screens is via the touchscreen.
Using the iPads (candidates):

1. Upon entering your room, you will find your patient list displayed on the screen. Cases are listed in the order in which you will see them:

N.B. Your name and GMC number will be displayed here at all times – both on the patient list screen and the patient notes screen.

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2. Case notes are accessed by tapping on the appropriate bar. For example, tapping the bar for ‘Kerry Black’ in the screenshot above would take you to the relevant case notes, displayed as follows:

![Candidate notes screenshot]

N.B. Candidate iPads are kept in ‘portrait’ layout, as a single page of notes will fit the screen exactly. However, if test results, hospital letters etc. follow, it may be necessary to scroll down – a prompt will show at the bottom of the page if this is the case.

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Progression between cases:

After completing each case (i.e. when the sounder marks the end of that 10 minutes), candidates should ‘mark station as complete’ by tapping the button ‘Mark station as complete’ in the bottom left-hand corner of the patient notes screen:

Your iPad will automatically return to the patient list where the completed cases will be highlighted in green, so it is clear that the next ‘unhighlighted’ case (e.g. ‘Kerry Black’ in the screenshot below) is the next patient to be seen:

In this way it should be easy to be able to keep track of which case is coming next when looking at the patient list. If you go back to the patient notes that have just been ‘marked as complete’, a message at the top of the screen will inform you that you are on a case that has already been ‘marked as complete’:

Materials and instructions to candidate

Case notes for the patient:
Equally, if you are reading a later case in advance and accidentally mark a case as complete, this can be cleared, as the wording on the button will immediately change to the following, when ‘Mark station as complete’ is tapped:

![Mark station as not complete](image)

Simply tap this and the green shading will disappear from the patient list for that case. N.B. If on any case ‘Mark station as complete’ is tapped before that case has ended, this will not affect any other functionality (i.e. access to patient notes, etc.) – this is simply a way of ‘turning the page’ electronically, so you easily know where you are on the circuit.

**Case resources:**

Case resources (i.e. test results, exam findings, photos, etc.) may be given to you on card or verbally. If not, they will be displayed on the iPad (visible by scrolling up within that case’s notes).

**The end of the exam:**

After 13 cases, you are required to log out of your iPad, using the button in the top right-hand corner of the screen. You should then wait for the floor marshal or floor manager to allow you leave.

**Additional details - please take note of the following:**

1. In the event of an iPad being logged out of the CSA app, you can sign back into your iPad using your GMC number. Tap the app icon on the iPad home screen and the sign-in screen will be displayed:

![Practique](image)

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Tap in your GMC number using the keyboard.

Once you have entered your GMC number, you should tap ‘Log in’ and you will be returned to the patient list screen.

2. Making notes - You will be provided with a wipe-clean whiteboard for making notes during the exam, which must be left in the room at the end of the session.

3. Technical failure - in the highly unlikely event of wi-fi failing mid-exam, you will still be able to access case notes on your iPad with your experience unaffected.