



## Combined Training Process Guidance

Responsibility key:

Trainee ATC	Trainee CCT(CP) UK	Trainee CCT (CP) Overseas	Deanery	GPSA	Other
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ATC UK Specialty Training	CCT (CP) UK Experience <small>Previously CEGPR (CP)</small>	CCT(CP) Overseas Training or Experience <small>Previously CEGPR (CP)</small>
Combining other GMC approved specialty training with GP training	Combining other relevant previous UK experience with GP training	Combining relevant non-UK training and/or experience with GP training
<b>Eligibility</b>		
<ul style="list-style-type: none"> <li>• A minimum of 12 months in any other relevant GMC approved specialty training programme</li> <li>• No restriction on which specialty</li> <li>• Was in a GMC approved specialty programme training post within the five years preceding the planned start date of GP specialty training</li> </ul>	<ul style="list-style-type: none"> <li>• A minimum of 12 months of other non-GMC approved training or experience above Foundation level</li> <li>• Experience must have been within the past 5 years</li> <li>• May include experience of already qualified specialists or SAS doctors</li> </ul>	<ul style="list-style-type: none"> <li>• A minimum of 12 months of training or experience above Foundation level or equivalent</li> <li>• Experience must have been within the past 5 years</li> <li>• May include family medicine or other relevant experience</li> </ul>

- A combination of experience totalling 12 months will be considered for eligibility
- Any application with overseas experience included must follow the CCT (CP) Overseas pathway
- Late applications will not be considered - the appropriate box must be ticked on Oriel in the recruitment process to be eligible

### Application to GP Training

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| <ul style="list-style-type: none"> <li>• Apply through open recruitment for GP training indicating your preference for previous experience to be considered</li> <li>• <a href="#">GP National Recruitment Office (NRO)</a></li> <li>• If successful, accept an offer of a place on the training programme</li> </ul> | <ul style="list-style-type: none"> <li>• Apply through open recruitment for GP training indicating your preference for previous experience to be considered</li> <li>• <a href="#">GP National Recruitment Office (NRO)</a></li> <li>• If successful, accept an offer of a place on the training programme</li> </ul> | <ul style="list-style-type: none"> <li>• Apply through open recruitment for GP training indicating your preference for previous experience to be considered</li> <li>• <a href="#">GP National Recruitment Office (NRO)</a></li> <li>• If successful, accept an offer of a place on the training programme</li> </ul> |
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- NRO provides reports for each recruitment round to deaneries alerting them to trainees on flexible pathways

- Provide a list of all Combined Training trainees to the RCGP GPSA team

### Prepare for GP Training

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| <ul style="list-style-type: none"> <li>• Register as a GP registrar member with the RCGP as early as possible</li> <li>• Gain access to the Trainee Portfolio</li> <li>• Upload CV to the Trainee Portfolio for Combined Training screening</li> </ul> | <ul style="list-style-type: none"> <li>• Register as a GP registrar member with the RCGP as early as possible</li> <li>• Gain access to the Trainee Portfolio</li> <li>• Upload CV to the Trainee Portfolio for Combined Training screening</li> </ul> | <ul style="list-style-type: none"> <li>• Register as a GP registrar member with the RCGP as early as possible</li> <li>• Gain access to the Trainee Portfolio</li> <li>• Upload CV to the Trainee Portfolio for Combined Training screening</li> </ul> |
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- Initial screening - review the CV in the Trainee Portfolio and confirm eligibility to trigger application process
- Hold a discussion with the trainee as early as possible confirming eligibility
- Plan the training programme ensuring that where possible any previous specialty experience is not repeated

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| <ul style="list-style-type: none"> <li>• Begin to gather all required evidence as soon as possible and prior to starting training</li> </ul> | <ul style="list-style-type: none"> <li>• Begin to gather all required evidence as soon as possible and prior to starting training</li> </ul> | <ul style="list-style-type: none"> <li>• Begin to gather all required evidence as soon as possible and prior to starting training</li> </ul> |
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## Application for Combined Training

<a href="#">DETAILED GUIDANCE [PDF]</a>	<a href="#">DETAILED GUIDANCE [PDF]</a>	<a href="#">DETAILED GUIDANCE [PDF]</a>
<p>Complete the Application Form and upload evidence in the Trainee Portfolio</p> <p><u>Evidence of Previous Experience</u></p> <ul style="list-style-type: none"> <li>Details of previous posts and qualifications</li> <li>The most recent ARCP forms covering at least 12 months (FTE) of donating training time (any Outcome)</li> <li>Reflection on and an explanatory statement of any non-standard ARCP outcome (Outcome 2, 3 or 4)</li> <li>PDFs of the original ARCPs should be submitted                             <ul style="list-style-type: none"> <li>Photos, images, or Word documents will not be accepted</li> </ul> </li> <li>A letter from the Postgraduate Dean if there was a corrective strategy in place - essential for a non-standard ARCP Outcome</li> </ul> <p><u>Capability Mapping</u></p> <ul style="list-style-type: none"> <li>Reflection on how previous experience can be mapped to the capability requirements for GP training</li> <li>There may not be evidence for every capability however there should be some reflection on each</li> <li>Supporting evidence (up to 3 documents) for each capability that is mapped</li> </ul>	<p>Complete the Application Form and upload evidence in the Trainee Portfolio</p> <p><u>Evidence of Previous Experience</u></p> <ul style="list-style-type: none"> <li>Details of previous posts and qualifications</li> <li>Job description or list of duties and learning objectives for each post</li> <li>References from recent relevant roles</li> <li>Appraisal and revalidation documents</li> <li>Copies of certificates for any relevant qualifications</li> </ul> <p><u>Capability Mapping</u></p> <ul style="list-style-type: none"> <li>Reflection on how previous experience can be mapped to the capability requirements for GP training</li> <li>There may not be evidence for every capability however there should be some reflection on each</li> <li>Supporting evidence (up to 3 documents) for each capability that is mapped</li> </ul>	<p>Complete the Application Form and upload evidence in the Trainee Portfolio</p> <p><u>Evidence of Previous Experience</u></p> <ul style="list-style-type: none"> <li>Details of previous posts and qualifications</li> <li>Job description or list of duties and learning objectives for each post</li> <li>For previous training posts, details of the programme and assessments completed</li> <li>For family medicine experience, details of your role, and the healthcare context you worked within</li> <li>Signed Clinical Supervisor statements confirming details of each post</li> <li>Reports and evaluations of your performance</li> <li>Testimonials and references from recent relevant roles</li> </ul> <p><u>Capability Mapping</u></p> <ul style="list-style-type: none"> <li>Reflection on how previous experience can be mapped to the capability requirements for GP training</li> <li>There may not be evidence for every capability however there should be some reflection on each</li> <li>Supporting evidence (at least 3 documents) for each capability that is mapped</li> </ul>

Begin GP Training		
<ul style="list-style-type: none"> <li>Submit application via the Trainee Portfolio within the first month of training</li> </ul>	<ul style="list-style-type: none"> <li>Submit application via the Trainee Portfolio within the first month of training</li> </ul>	<ul style="list-style-type: none"> <li>Submit application via the Trainee Portfolio within the first month of training</li> </ul>
		<ul style="list-style-type: none"> <li>Alert GPSA to CCT(CP) Overseas applications</li> </ul>
<ul style="list-style-type: none"> <li>Preliminary assessment of application</li> <li>Add comments and a recommendation for the maximum length of time to contribute to GP training</li> </ul>	<ul style="list-style-type: none"> <li>Preliminary assessment of application</li> <li>Add comments and a recommendation for the maximum length of time to contribute to GP training</li> </ul>	<ul style="list-style-type: none"> <li>Adviser confirms eligibility and that all required evidence is presented</li> <li>Liaise with deanery if there are queries</li> <li>One CEGPR evaluator assesses the application</li> <li>Evaluator completes a short report</li> <li>Clinical Lead reviews the report and application and adds <ul style="list-style-type: none"> <li>comments</li> <li>recommendation for the maximum length of time to contribute to GP training</li> </ul> </li> <li>Adviser prepares confirmation letter and uploads it to the Trainee Portfolio</li> </ul>
<ul style="list-style-type: none"> <li>Adviser confirms eligibility and that all required evidence is presented</li> <li>Liaise with deanery if there are queries</li> <li>Senior Adviser double checks application and adds <ul style="list-style-type: none"> <li>comments</li> <li>recommendation for the maximum length of time to contribute to GP training</li> </ul> </li> <li>If any doubt or anomalies, escalate to Head of GPSA and/or Clinical Lead</li> </ul>	<ul style="list-style-type: none"> <li>Adviser confirms eligibility and that all required evidence is presented</li> <li>Liaise with deanery if there are queries</li> <li>Senior Adviser reviews application</li> <li>Clinical Lead reviews application and adds <ul style="list-style-type: none"> <li>comments</li> <li>recommendation for the maximum length of time to contribute to GP training</li> </ul> </li> <li>Adviser prepares confirmation letter and uploads it to the Trainee Portfolio</li> </ul>	

### First ARCP Panel

- Held after 6 months (FTE) in the GP training programme
- The preliminary assessment, application and progress in training are evaluated and reviewed
- The panel makes the final decision on how much previous training or experience can contribute to complete GP training successfully based on evaluation of all the evidence
  - This is usually between 4 and 12 months but if evidence and progress does not support this, the full three years of training may be required
  - The panel adds a standard statement to the ARCP form confirming review, length of time contributing and end of training date
  - The trainee's learning agreement is adjusted based on the panel decision

### Standard Statement

The panel has reviewed the evidence presented for ATC/CCT (CP) and confirms that [length of time] (FTE) can contribute to the GP training programme. The end of training date is amended to [new date] OR remains [original date]

### Outcome of first ARCP Panel

- If progress is satisfactory and Combined Training is approved the panel issues an Outcome 1
  - The programme may need to be adjusted to comply with legislative requirements
  - The trainee moves into the next phase of training depending on the agreed programme length
- If progress is satisfactory and Combined Training is not approved, the panel issues an Outcome 1
  - The trainee remains in a three year programme
  - The trainee may appeal this decision by following the appeal principles set out in the Gold Guide (GG8: 4.155 – 4.179)
- If progress is not satisfactory and Combined Training is not approved, the panel issues an Outcome 2 or 3
  - The trainee may appeal this decision via the ARCP process

- Apply to GMC for approval of trainee's entry to the CCT (CP) pathway
  - Complete a CN19 form
  - Add the form and College confirmation letter to GMC Connect

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Complete Training		
<ul style="list-style-type: none"> <li>• Progress through training as normal</li> <li>• Complete remaining training successfully               <ul style="list-style-type: none"> <li>○ WPBA</li> <li>○ AKT pass</li> <li>○ RCA pass</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Progress through training as normal</li> <li>• Complete remaining training successfully               <ul style="list-style-type: none"> <li>○ WPBA</li> <li>○ AKT pass</li> <li>○ RCA pass</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Progress through training as normal</li> <li>• Complete remaining training successfully               <ul style="list-style-type: none"> <li>○ WPBA</li> <li>○ AKT pass</li> <li>○ RCA pass</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• A final ARCP panel is held within 2 months of the agreed end of training date</li> <li>• If everything has been completed satisfactorily, the panel awards an Outcome 6</li> </ul>		
<ul style="list-style-type: none"> <li>• Trainee applies for CCT via the Trainee Portfolio and to the GMC</li> </ul>	<ul style="list-style-type: none"> <li>• Trainee applies for CCT via the Trainee Portfolio and to the GMC</li> </ul>	<ul style="list-style-type: none"> <li>• Trainee applies for CCT via the Trainee Portfolio and to the GMC</li> </ul>
<ul style="list-style-type: none"> <li>• GPSA makes a recommendation for CCT to the GMC</li> </ul>		
<ul style="list-style-type: none"> <li>• GMC issues CCT and adds the doctor to the GP register</li> </ul>		

Review dates:	July 2021
	April 2022