

International and Overseas Faculty Fellowship Committee

Terms of Reference

Role of the International and Overseas Faculty Fellowship Committee (IOFFC)

The International and Overseas Faculty Fellowship Committee (IOFFC) is a key part of the RCGP Fellowship process. Its role is to consider Fellowship nominations/applications from Overseas members with MRCGP gained in the UK for Fellowship (FRCGP) and from International members with MRCGP[INT] gained outside the UK for International Fellowship (FRCGP[INT]) before passing on their recommendations to the Awards Committee of Council.

The IOFFC will receive and consider all Fellowship nominations/applications in an open and transparent process as detailed in the Candidate and Supporter user guides published on the RCGP website (<https://www.rcgp.org.uk/membership/fellowship>).

The IOFFC should encourage applications from Overseas and International Members and help promote the benefits of Fellowship to eligible members.

The RCGP is grateful to all involved in the IOFFC for giving their time voluntarily and with such enthusiasm to ensure the continuous growth of the number of Fellows within the College.

Composition for the IOFFC:

- RCGP International Medical Directors who are Fellows of the College;
- One UK-qualified Overseas Fellow (FRCGP) residing outside the UK;
- One overseas-qualified International Fellow (FRCGP[INT]) residing outside the UK;
- RCGP International Development Advisor(-s) (IDA/IDAs) to the MRCGP[INT] accreditation programme, current or within 2 years of demitting post, who is familiar with the accredited site(-s) where an applicant qualified for MRCGP[INT] and/or where they are currently working and/or where they may come from.

Term in office:

Appointment will be for three years, renewable for a further three years.

Eligibility for IOFFC:

- To be an RCGP International Medical Director if IOFFC membership is part of their responsibilities in their Role Profile;
- To be an RCGP International Development Advisor (IDA) to an MRCGP[INT] accredited site, or within 2 years of demitting post;
- To be a Fellow or International Fellow of the RCGP;
- To be In Good Standing with the RCGP, GMC or relevant overseas regulatory body in their country of residence;
- To have the capacity and willingness to attend 3-4 virtual (online) committee meetings a year and review Fellowship nominations/applications on a voluntary basis.

Role of the IOFFC Chair

Accountable to: The Provost of IOFFC (usually Lead Officer for International) and to the Awards Committee of Council.

Term in office: Three years.

Appointment criteria: Fellow or International Fellow of the College, In Good Standing with RCGP, GMC or relevant overseas national regulatory body and a Member of the International and Overseas Faculty Fellowship Committee.

Election arrangements: Elected by the members of the International and Overseas Faculty Fellowship Committee.

Overall purpose: To lead the Committee to justifiable, fair and evidence-based decisions on applications.

Responsibilities of each member of the IOFFC:

- Participate in IOFFC meetings, usually held virtually, or contribute offline by feeding in judgements/critical statements on applications offline by email ahead of meetings;
- Receive and review all applications and provide an evidence-based and justified decision.

In addition to the responsibilities of all committee members, the Chair of the IOFFC will conduct the following duties:

- Chair IOFFC meetings;
- Encourage contributions from other IOFFC members;
- Raise issues of concern for discussion at committee meetings;
- Provide feedback to unsuccessful applicants;
- Promote the activity of the committee as widely as possible.