

Who can complete workplace based assessments

Trainees in secondary care / other non-general practice placements – CSR, CbDs and mini-CEXs

- The Clinical Supervisors report should be completed by the named Clinical Supervisor, who needs to have met the educator requirements of the GMC¹.
- It would be expected that at least one CbD and one mini-CEX be completed by the doctor completing the trainee's CSR.
- Other assessments should be conducted by a doctor who is at a level of ST4 or above.
- None of the assessors should be a peer, or anyone at the same or lower level of training

Exceptionally, and only with the express permission of the Head of School, other assessors might be considered appropriate.

Trainees in GP placements - CbDs and COTs/Audio-COTs

- All assessments should be completed by a GP Educational Supervisor or an approved Clinical Supervisor who needs to have met the educator requirements of the GMC¹.
- Assessments should be conducted by more than one such person in each post and MUST be conducted by more than one such person over their time in training. This allows for triangulation of evidence and is recommended by the GMC¹.
- If **all** other avenues have been exhausted and the Postgraduate School is aware of a lack of Educational Supervisors / named Clinical Supervisors then the trainee's triangulation of evidence can be achieved by Training Programme Directors or other GPs who have been trained and remain updated in the use of WPBA.
- Where assessments are conducted in settings outside the practice (e.g. OOH), then whilst the format can be used by the relevant supervising clinician, if they have not met the educator requirements of the GMC, then the assessment will not contribute to the minimum mandatory evidence.

Trainees must make every effort to work with their supervisors in a timely fashion to ensure that assessments and reports are completed. However, if there is persistent lack of engagement by the supervisor, the trainee should inform their Training Programme Director at the time and record this in their ePortfolio.

Clinical Examination and Procedural Skills –throughout GP training

Trainees need to be observed performing these examinations by a suitably trained professional. If this is another doctor they must be at ST4 level or above. If the colleague is

¹ Academy of Medical Educators, 2014, Professional standards for medical, dental and veterinary educators available at http://www.medicaleducators.org/write/MediaManager/AOME_Professional_Standards_2014.pdf accessed on 15.2.2018

another health professional - such as a specialist nurse - they must confirm their role and training so that your Educational Supervisor can be satisfied that they have been appropriately trained.

References

1. Susan Bodgener, Meiling Denney & John Howard 2017 Consistency and reliability of judgements by assessors of case based discussions in general practice speciality training programmes in the United Kingdom, *Education for Primary Care* Vol.28, 1.
2. Data Shiphra Ginsburg, Cees P.M. van der Vleuten, and Kevin W. Eva, 2017, The Hidden Value of Narrative Comments for Assessment: A Quantitative Reliability Analysis of Qualitative Data, *Academic Medicine*, Vol. 92, 11.
3. Academy of Medical Educators, 2014, Professional standards for medical, dental and veterinary educators available at http://www.medicaleducators.org/write/MediaManager/AOME_Professional_Standards_2014.pdf accessed on 15.2.2018

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