



## **Tamar Faculty GP Registrar Lead**

The Tamar Faculty are recruiting a GP Registrar lead. As a Faculty GP Registrar Lead, you will be an elected representative of your local faculty board and form a key part of an energetic and engaged National GP Registrar Committee. You will provide a voice to Trainee GPs, both locally and nationally, and will improve the experience of our GP Registrar members. You will be involved in embracing GP Registrar member engagement within your faculty/VTS and act as the main point of contact for exciting activities and information linked to the GP Registrar cohort.

### **What does the role involve?**

#### **Locally**

- Act as a point of contact for GP Registrars locally, addressing any member queries or concerns and signposting where necessary
- Engage with local members throughout their training years, helping to identify the local needs of GP Registrar members, particularly
- Encourage GP Registrar membership amongst these groups at key transition points
- Provide the vital link between members, local faculty and the wider College
- With the assistance of your local faculty and membership experience team, have input into innovative member events tailored to the needs and interests of GP Registrar members (study groups, socials, networking, speed mentoring etc.)
- Identify local GP Registrar needs/ gaps in our member offering and work with your local faculty and the national committee to meet them
- Attend at least two (of four) local faculty board and regional Committee meetings (evening meetings)

#### **Nationally**

- Contribute to work streams and working groups related to the GP Registrar Committee
- Report back to GP Registrar Committee team on local initiatives and engagement
- Share information and best practice amongst other GP Registrar leads, in particular those in your region or neighboring faculties
- Maintain current knowledge of issues facing GP Registrar members, locally and nationally
- Attend at least one (of three) National GP Registrar Committee meeting per year

**Whilst not expected of you, GP Registrar Leads also have the opportunity to:**

- Sit on other RCGP committees or working groups
- Chair meetings, speak in public and chair/run national conferences, events and socials for newly qualified members
- Contribute content to member resources. This may include guides, CPD session notes and website, social media or e-bulletin content
- Attend local and national AiT events, including but not limited to RCGP Annual Conference
- Create promotional materials for key events and resources

*It is important to note that there is a degree of flexibility in the role and that time committed may vary depending on the time of year or your personal capacity at any one time. Due to this it is important to remember that adaptations can be made where necessary.*

### **What skills and qualities do you need?**

RCGP is committed to equal opportunities and welcomes applications from all sections of our membership. You don't need to have any experience to volunteer in this role, but ideally you should be able to demonstrate the following skills and qualities:

- Be at least 6 months pre CCT
- Good interpersonal skills
- Reliability
- Ability to work as part of a team
- Ability to complete tasks effectively and efficiently
- Willingness to uphold the value of RCGP. Our values are Care, Leadership, Excellence and Teamwork

### **What we can offer you**

As an RCGP volunteer, you are providing yourself with a great opportunity to influence and have a say in the future of the College and of general practice more widely, both locally and nationally.

Through the role, you will engage and network with some of the most influential GP's in the country, presenting you with opportunities to collaborate on College work but also to maintain these relationships throughout your career.

As well as professional development, you will also develop your personal skills through the range of work that you will be involved in. The College can also provide training in the following:

- Chairing | Leadership |Public speaking |Looking after wellbeing |Media (social, radio, TV etc.) |Event planning |writing good content.
- As a volunteer, there may also be opportunities to be invited to exclusive events, dinners or socials.

### **Expenses**

Whilst this is a voluntary role, the College will provide for pre-agreed out of pocket expenses.

### **Time Commitment**

The equivalent of one day per calendar month; three annual national meetings (whole day) and four faculty board meetings (usually evening) per year.

### **Application process**

Please apply in writing including a short statement as to why you would like the role and your CV to the Tamar Faculty Administrator.

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