



Recording useful information about your work experience

Work experience contact

Contact name:

Telephone number:							
Email address:							
Address of where work experience will be held:							
Placement dates, start and finish times:							
Other information							
Public transport details:							
Where to report to on your first day:							
Dress code:							
Lunch arrangements: is there a staff room – or somewhere to eat lunch nearby?							
What to bring with you:							
If asked why you are completing this work experience what would you say?							



dditional notes			

The RCGP have produced this activity sheet for pupils aged 16-17 who are taking part in work experience in a healthcare setting. These activities have been designed to be discussed in a group setting, to reflect and confirm understanding. Work experience can be in a primary or secondary care setting, it may perhaps be a voluntary opportunity in a care home or even relevant part-time work.