

RCGP Faculty Career Stage / Community Lead role description

RCGP Faculty vision

A forward-thinking, inclusive and collaborative local GP network that nurtures grassroots engagement, creating a welcoming environment where everyone's voice is valued.

Purpose

Represent the interests of your assigned career stage/community group on the Faculty Board.

Contribute proactively to the Faculty's annual plan and propose activity aligned to the needs of the career stage/community member group that you represent.

Engage with the RCGP national career stage/community group to influence and further the College's strategic priorities to reflect the needs of your member group.

Act as an advocate for RCGP and the local Faculty in internal and external forums.

Term

1-year term, renewable once.

Eligibility and experience

Essential

- RCGP member or associate member (GP reg Lead only)
- Desire to commit to RCGP charitable objectives and strategic priorities
- Practising or residing within the boundaries of the Faculty Board

Desirable

- Demonstrable collaborative working and networking ability

How this role supports RCGP

The career stage/community group lead plays a key role in supporting the work of RCGP by reflecting the needs of this member group, through the creation of support networks, local activity and influencing the national agenda.

What you'll gain

This role offers an opportunity to network with peers, locally and nationally that have a diverse range of professional experiences and expertise. In doing so, you will develop your professional awareness, as well as communication and networking skills. In your role representing your member group and proposing activity, you will demonstrate leadership and management skills. As a College advocate, you will have access to bespoke training and networking opportunities through RCGP.

Main duties

- Attend quarterly Faculty Board meetings to represent the views of your career stage/community group.
- Submit brief quarterly reports to summarise activity delivered in between meetings (only when there are updates to share).
- Attend national career stage/community group meetings to network with peers, receive updates on national activity and influence national activity.
- Feedback local concerns and achievements through national forums, or via the Regional/National manager where appropriate.
- Proactively contribute to the Faculty annual plan by proposing activity aligned to the needs of the career stage/community member group that you represent.
- Facilitate discussions between local career stage/community reps as required to progress local plans.
- Maintain contact with the [Faculty Administrator/Faculty Support Officer](#) and Regional/National manager to progress actions between meetings.
- Support a welcoming and inclusive environment for all members and participants at Faculty Board meetings.
- With reference to the Faculty governance handbook, adhere to policies and ensure behaviour standards.
- Embody the member code of conduct at all meetings.

Time commitment

- Flexible; estimated to be 1 day per quarter on average to include:
- Email correspondence
- Quarterly activity reporting
- Quarterly Faculty meeting attendance
- Quarterly national career stage/community group meeting attendance
- Ad hoc local and national meetings as required.

Election

Ballot of all local members within the Faculty boundary.

Self-nomination including a candidate statement of no more than 500 words.

Induction and support

- Online induction resources relevant to all RCGP Advocates.
- Bespoke induction meeting with their National/Regional manager to clarify expectations, as well as discuss personal aspirations.
- A buddy scheme with existing / former Faculty leads, available on request.
- Regular contact with local Faculty management support team.