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Introduction

The following provides information for GPs and their teams who are considering submitting an application for the

RCGP Mersey Primary Care Awards 2019

Aims

Established in 2005, the awards offer an opportunity for primary care teams to acknowledge their colleagues’ excellence and innovation and also for individuals to nominate themselves for an award.

The award process

The process is overseen by a panel of judges comprising of members of the RCGP Mersey Faculty Board. The judges will be looking for evidence such as:

- An outstanding contribution to primary care
- Innovative ideas
- Commendation by patients and colleagues
- Work carried out beyond the call of duty

RCGP Mersey Faculty award categories

Awards are available in the following categories:

- GP Award
- Practice Manager Award
- Practice Team Award
- Practice Nurse Award
- Primary Care Lifetime Achievement Award
- The Eric Toke Patient Care Award
- Audit Prize
- Primary Care Eco Award

Liverpool University Medical School Undergraduate awards:

- W F Jones Prize in General Practice
- General Practice Student Placement Prize
- Student General Practice Project Prize

How to apply

An application form can be found at the back of this pack. The process is very easy, free, and will take a small amount of time to complete.

The following pages contain information for each award. Please complete and return the application form to us together with supporting evidence no later than the closing date: 31 August 2019.

Nominations

Everyone who is nominated for an Award will be informed they have been nominated.

After the deadline of 31 August 2019 the judging panel will draw up a short list. Winners will be informed by email.

The evening is free to attend but places are limited so winners must let us know how many will be in your party as soon as you can.

Date

Annual awards evening 2019 will take place on Friday 18th October 2019

Venue

Liverpool Football Club
The Beautiful Game Room,
5th Floor, Main Stand, Anfield Road,
Liverpool, L4 0TH

Timings

7.30pm Registration & drinks reception. Two course buffet supper.

8.30pm Provost address, after dinner speaker. Followed by awards ceremony (a professional photographer will be in attendance. Photographs will be used in RCGP Mersey Faculty newsletters and advertising material. Photographs will not be used for purposes outside RCGP)

10.30pm Close

Provost, Dr Shiv Pande (right) handing over to new Provost Dr Michael Van Dessel (left)
This award is for the most outstanding contribution to Primary Care service provision and development by a GP in the preceding year.

Nominations will be judged against the duties of a doctor registered with the General Medical Council, as taken from GMC “Good Medical Practice” (2006 edition).

The duties of a doctor registered with the General Medical Council:

- Make the care of your patient your first concern
- Protect and promote the health of patients and the public
- Provide a good standard of practice and care
- Keep your professional skills up to date
- Recognise and work within the limits of your competence
- Work with colleagues in the ways that best serve patients’ interests
- Treat patients as individuals and respect their dignity
- Treat patients politely and considerately
- Respect patients’ right to confidentiality
- Work in partnership with patients
- Listen to patients and respond to their concerns and preferences
- Give patients the information they want or need in a way they can understand
- Respect patients right to reach decisions with you about their treatment and care
- Support patients in caring for themselves to improve and maintain their health
- Be honest and open and act with integrity
- Act without delay if you have good reason to believe that you are a colleague may be putting patients at risk
- Never discriminate unfairly against patients or colleagues
- Never abuse your patients trust in you or the public’s trust in the profession
- You are personally accountable for your professional practice and must always be prepared to justify your decisions and actions.

The Award is open to all GPs, both RCGP members and non members. GPs must be from the Mersey Faculty area and in good standing.

Prize:
Engraved glass plaque and certificate

Follow us:
Facebook: @rcgpmerseyfaculty
Twitter: @RCGPMersey

To nominate a colleague or to self nominate for this prize:
Please complete the Application Form and return it to
Royal College of General Practitioners, Mersey Faculty
Liverpool Medical Institution, 114 Mount Pleasant, Liverpool, L3 5SR
Email: mersey@rcgp.org.uk Tel: 0151 708 0865

Closing date for entries:
31 August 2019
Category — Practice Manager Award

This award is for the most outstanding contribution to Primary Care service provision or development by a Practice Manager in the preceding year.

Submissions should refer to:

- Commitment to patient care & staff welfare
- Innovative ideas
- Evidence of team work
- Details of personal qualities
- Commitment to work schedule and work colleagues. Commendation by patients and colleagues
- Evidence of work carried out beyond the call of duty.

Prize: Engraved glass plaque and certificate

Category — Practice Team Award

This award is for the most outstanding contribution to Primary Care service provision or development by a Practice Team in the preceding year.

Submissions should refer to:

- Commitment to patient care
- Innovative ideas
- Evidence of team work
- Details of personal qualities toward patients
- Commitment to work schedule and work colleagues. Commendation by patients and colleagues
- Evidence of work carried out beyond the call of duty.

Prize: £200 toward a staff event, engraved glass plaque and certificate

To nominate a colleague or to self nominate for this prize:

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Closing date for entries:
31 August 2019
This award is for the most outstanding contribution to Primary Care service provision or development by a Practice Nurse in the preceding year.

Submissions should include reference to one or more of the following criteria:

- Patient recommendation of a Practice Nursing intervention which has made a significant difference to their health. For example: support with management of a long term condition.
- Demonstrable improvement in health of population beyond QoF—namely to NICE targets
- Improvement in attendance and engagement with all aspects of the population. For example: housebound, homeless.
- Support of patients above and beyond the call of duty.

Prize:
Engraved glass plaque and certificate

Category — Primary Care Lifetime Achievement Award

This award is for the most outstanding contribution to Primary Care service provision by a member of the Primary Care Team.

Submissions should refer to:

- Length of service to primary care provisions.
- Commitment to patient care and support
- Evidence of team work and support
- Commitment to work schedule and work colleagues. Commendation by patients and colleagues
- Evidence of work carried out beyond the call of duty.

Prize:
Engraved glass plaque and certificate

To nominate a colleague or to self nominate for this prize:
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Closing date for entries:
31 August 2019
Category — Eric Toke Patient Care Award

This award is for the most outstanding contribution to patient care for minority groups in the community.

Submissions should refer to:

- Commitment and evidence to patient care in minority groups in the community. (Minority groups could refer to ethnic, disability, sexuality or religion.)
- Innovative ideas for community inclusion
- Evidence of work carried out beyond the call of duty.
- Team work or individual effort

Prize: £200 contribution toward a local community charitable status group. Certificate of achievement.

Category — Primary Care Eco Award

This award is for the primary care practice that is actively working toward reducing their carbon footprint.

Where possible submissions should refer to:

- Commitment to reducing the carbon footprint of the practice.
- Evidence and outcomes of initiative
- Innovative ideas
- Evidence of team work
- Evidence of work carried out beyond the call of duty.
- Evidence of improving the working environment and/or the environment for patients.
- Patient engagement with initiatives

Prize: Certificate of achievement

To nominate a colleague or to self nominate for this prize:

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Closing date for entries:
31 August 2019

Award Winner 2018, Dr Simon Kan
Category—Audit Prize

Open to all workers in Primary Care, the audit prize is for anyone who can provide evidence of a regular source of indispensable data.

We particularly welcome submissions from:
- Pharmacists and pharmacy advisers
- Nurses and nurse advisers
- GP Registrars
- Practice Managers

The aim of the prize is to promote audit in Merseyside and to draw attention to the high standard of projects occurring throughout the region.

The data must provide a mechanism for ongoing quality improvement or benchmarking giving the ability to identify weaknesses and shortfalls in operational procedure or in the practice in which they work.

An example of work could be audits for patient screening processes/levels/attendance. An audit on drugs and alcohol misuse, its effects, steps taken to reduce the number of patients with this issue. An audit on flu vaccinations, baby clinics, childhood immunisation attendance, child health and so on.

The data can be on any subject you want to see improved, the content of the data can be of your own choice but must prove that the data can be improved on and benchmarked year on year showing best practice.

Submissions should demonstrate that:
- The audit project is relevant to primary care.
- The audit aim is clear and appropriate.
- Appropriate standards should be set which are evidence based where possible.
- The audit cycle is completed and there are explicit recommendations for change with plans to re-audit.
- The work will include a clear discussion on how the work can be translated into improved patient care and on its relevance to the primary care setting.

First Prize: £200
Second Prize: £150
Highly Commended Prize: £50

To nominate yourself for this prize:
Please complete the Application Form and return it to Royal College of General Practitioners, Mersey Faculty Liverpool Medical Institution, 114 Mount Pleasant, Liverpool, L3 5SR Email: mersey@rcgp.org.uk Tel: 0151 708 0865

Closing date for entries:
31 August 2019
Application Form 2019

Entry details
Name of Award: 

Name: 
(person or team being nominated)

Job title: 
(person being nominated if applicable)

Contact details: 
(person being nominated)

Name of nominator:
Practice address:

Contact email address:
Contact telephone numbers:

Written statement that the nominee(s) is/are in good standing and have no known current or pending complaints or concerns against them or their practice which could bring the reputation of the RCGP into disrepute. Please sign & date to confirm that the above statement is true.

Written submission of up to 500 words: (continued overleaf. Please use additional pages if needed and attached any supporting documentation.)

For the Audit Prize please ignore this part, but submit your written Audit instead.

Continue overleaf….
Continued — written submission of up to 500 words:
(Please use additional pages if needed and attached any supporting documentation.)

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