Minutes of Rural Forum Steering Group Telephone Conference

Minutes of the Rural Forum Steering Group held
On Monday 4 June 2018
Meeting Commenced at 20:00

PRESENT:

Dr Robert Lambourn  Rural Forum Chair
Dr Christopher Clark  English Representative on RFSG
Dr Hal Maxwell  Scottish Representative on RFSG
Dr Miriam Dolan  Northern Ireland Representative
Pamela Hartford  Regional Engagement Manager, North West Region
Mrs Jane Randall-Smith  EURIPA Representative on RFSG
Mr Daniel Williams  Head of Faculties - Operations

IN ATTENDANCE:

Paula Lythgoe  Rural Forum Administrator

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<thead>
<tr>
<th>Item</th>
<th>Title</th>
<th>Action</th>
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<tr>
<td>1.</td>
<td>CHAIR’S ANNOUNCEMENTS</td>
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<td>Rob started the meeting off by thanking all those attending and introducing everyone</td>
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<td>2.</td>
<td>APOLOGIES FOR ABSENCE</td>
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<td>Apologies were received from Dr John Wynn-Jones</td>
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<td>3.</td>
<td>DECLARATIONS OF INTEREST</td>
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<td>The Chair asked those present to be aware of their personal interests and to declare them if relevant to items discussed.</td>
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<td>4.</td>
<td>INFORMATION GOVERNANCE &amp; DATA SECURITY RISK MANAGEMENT</td>
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<td>The Chair reminded members present to be diligent regarding data security and information governance.</td>
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<td>5.</td>
<td>MINUTES OF MEETING THURSDAY 26 APRIL 2018</td>
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<td>The minutes of the previous meeting held on Thursday 26 April 2018, were agreed to be a true and accurate record.</td>
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<td>6.</td>
<td>MATTERS ARISING/ACTION LIST</td>
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<td>No items arising from previous minutes</td>
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<td>7.</td>
<td>DEVELOPING THE COLLEGE LOCALLY</td>
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<td>The group had all received various documentation which included: - Developing the RCGP Locally: A Conversation about our Local Functions, a questionnaire – Developing the RCGP Locally: have your say, and two membership surveys from 2017. The group fed back on these although they were not impressed by the Developing the RCGP Locally document as it seemed to focus on local Faculties and was very limited on Rural. A discussion took place and it was agreed that members of the Rural Forum Steering Group would complete the</td>
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on-line questionnaire individually. It was also agreed that the consultation was an opportunity for the Rural Forum to have their say. This will be discussed in depth at the face to face meeting on the 15 September 2018 in Edinburgh and report back to the College as a group.

Chris and Hal had not received the email with link to the on-line survey. Dan will forward to Paula who will send out to all members.

8. **REPORT TO COUNCIL**

To discuss at Face to Face Meeting

9. **NATIONAL CENTRE FOR RURAL HEALTH & CARE**

Rob reported that he is due to attend National Centre for Rural Health and Care launch event in Lincoln on Thursday 28 June. The Centre is UK wide. Rob will report back following the event. He mentioned similarities to the Institute of Rural Health which unfortunately closed in 2016. Jane commented that she would like the National Centre to build on work which has previous gone before rather than starting from scratch. It is hoped that this is an opportunity for the Rural Forum to work together with the National Centre.

10. **RELATIONSHIP WITH OTHER MEDICAL COLLEGES**

Rob has been in correspondence with Dr Deb Lee, Royal College of Paediatrics and Child Health (RCPCH). Deb is the rural representative for the RCPCH who is based at West Cumberland Hospital in Whitehaven. The idea is that the Rural Forum will eventually have contacts with all Royal Colleges. Deb was previously involved with the Institute of Rural Health. She is concerned about maternity services in rural areas.

Jane informed the group that Ian Mungall, retiring Provost of NE England Faculty had led on a piece of work some time ago with the RCGP and the Academy of Royal Colleges. The report was never published. Jane will send the report to Rob

11. **FACE TO FACE MEETING & AGM – 15 SEPTEMBER 2018 – EDINBURGH**

The next face to face meeting is due to take place on Saturday 15 September 2018 at Edinburgh Training and Conference Venue, 16 St Mary’s Street, Edinburgh.

Rob asked the group to send Paula agenda items.

12. **RURAL FORUM CONFERENCE 2019**

A discussion took place regarding the Rural Conference which is due to take place on Saturday 26 January 2019 at the University Centre Shrewsbury, Guildhall, Frankwell Quay, Shrewsbury. Jane had contacted the University and managed to secure the venue free of charge which is excellent. Catering and speakers fee will be the only costs incurred.

Following a short discussion it was agreed that the title of the event would be: ‘Keeping Rural Practice Relevant’

Update on speakers contacted and who has agreed

- Amanda Howe – agreed via video conference. Jane will contact University to enquire if video conferencing facilities are available.
- Ivan Annibal – National Centre for Rural Health & Care
- Khalid Khan, Cardiologist on ECG Interpretation
- Mark Stone, DDA - Pharmacists in General Practice

Rob is still awaiting a response from Mayur Lakhani, College President as a key note speaker.

Jane and John have suggested a number of topics which Jane put forward to the group.

- Professor Patrick Pietroni who has worked with the Darwen Centre Trust in Shrewsbury is an excellent speaker on compassion in Primary Care and Mental Health.
- Social Prescribing – reducing pressure on Primary Care
13. **IMPERIAL PROJECT**

Carried forward to next meeting

14. **ED WILSON – HEAD OF DEVOLVED COUNCILS**

Dan will invite Ed to next Face to Face Meeting

15. **RECRUITMENT OF FIRST5 AND AIT REP**

Paula had contacted Amy Knighton, AiT & First5 Lead enquiring if there may be an AiT or First5 interested in joining the Rural Forum Steering Group. Amy informed Paula that they had held a meeting on the 19 May 2018 and although there wasn’t much representation from rural AITs or First5s she did have someone who she thought she could approach. Paula will contact Amy in due course to enquire if she was successful in recruiting

16. **SPONSORSHIP POLICY**

A College Sponsorship Policy had been circulated to the group for their comments. Rob asked around the group if they had any observations or comments. The group agreed that they saw no reason to change the policy and they were happy to maintain the status quo. Rob will respond on this matter.

17. **WONCA DECLARATION OF ALMA ATA**

John Wynn Jones had circulated a Rural Declaration document to the group asking for their thoughts. The declaration was written in Delhi recently with input from head of Human Resources from WHO to ensure it was written in ‘WHO speak’. It was agreed that the Rural Forum endorse the document and Rob will write to the College to ask the RCGP to also endorse

18. **ANY OTHER BUSINESS**

Jane expressed her thanks to Miriam and Mel for the UK Contribution to the WONCA Conference held in May in Krakow whose theme was Challenges of Rural Primary Care. Jane will send a report to the group.

**DATE OF NEXT TELEPHONE CONFERENCE**

It was agreed that a telephone conference should be held ahead of the face to face meeting. Paula to send Doodle Poll for group with dates for the last two weeks in July.