MRCGP INTERNATIONAL
International Development Advisor (IDA) – Curriculum Development

Accountable to: Clinically/educationally accountable to the Clinical Co-chair of International Programme Board, operationally accountable to Assistant Director of International, or as appropriately delegated.

Term of office: This appointment is for a one-off consultancy visit to Vietnam. Provisional dates are October – November 2019 but are subject to change and further confirmation.

Overall purpose: To provide professional expert advice to the Hanoi Medical University on undergraduate and postgraduate Family Medicine curriculum development with the focus on assisting them to build local capacity for lecturers in relation to the design of medical curricula, including learning outcomes and evaluation. As part of the proposed 1-week visit (to be confirmed), the IDA would deliver training to medical faculty to enhance their curriculum building capacity in the areas of undergraduate GP curriculum with the potential to include other specialist curricula at the postgraduate level.

Remuneration: RCGP Consultant rate (£440 per day for the agreed dates).

Background: Following a recent visit by RCGP to Vietnam, International has been approached by Hanoi Medical University with a request to provide technical assistance with curriculum development and capacity building. This request is supported by the UK’s Foreign and Commonwealth Office.

Hanoi Medical University is working on a 6-year comprehensive undergraduate medical education reform in order to meet new national standards and eventually accreditation. The main focus of this visit is to support local medical faculty (medical lecturers) who are involved in both undergraduate and postgraduate medical teaching to build capacity and competencies in reviewing/designing medical education curricula for undergraduate General Practice / Family Medicine training and potentially postgraduate training for other medical specialties. Areas of their specific interest include:

- Defining trainee learning outcomes in medical curricula;
- Theory and its application in designing block / modular curricula and organising those in trimesters, semesters, years, etc.;
- Training the trainers in designing training materials, including lectures, presentations, etc., and how to integrate single subjects into blocks / modules.
Responsibilities:
- The appointed IDA will travel to Vietnam to deliver training to medical faculty of Hanoi Medical University on all aspects of undergraduate and postgraduate curriculum design and development.
- The IDA will have abundant expertise in medical education at both undergraduate and postgraduate level.
- The IDA will have demonstrable experience in designing undergraduate and postgraduate medical curricula.
- The IDA will have demonstrable experience in delivering training for medical educators on curriculum development and medical education methodologies.
- Following the visit, the IDA will produce a report with recommendations for further development to address the needs of Hanoi Medical University faculty. The report will be shared with Hanoi Medical University.

Person specification:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Essential</th>
<th>Desirable</th>
</tr>
</thead>
<tbody>
<tr>
<td>A UK-based practicing or a retired GP, a Member or Fellow of RCGP, in good standing with the College</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Extensive demonstrable experience of medical education at undergraduate and postgraduate level</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Extensive experience of undergraduate and postgraduate medical curriculum design and development</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Experience and expertise in the principles of assessment and generic assessment design including blueprinting and standard setting</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Experience and expertise in the methodology of the College’s membership assessment, MRCGP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Experience of medical faculty development and capacity building</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Experience of delivering training to medical educators / GP trainers, including internationally</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Cultural sensitivity, tact and diplomacy</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Previous experience of working in the region or internationally</td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

In return we can offer:
A chance to participate in the latest developments in international education and assessment of General Practice.

An opportunity to work alongside enthusiastic colleagues, internationally and within the UK, committed to developing standards of General Practice internationally.

Full benefits and support including briefings, field support, travel and health insurance while on a visit, all costs and the standard RCGP professional fee to cover the agreed days worked and travelling in line with the RCGP Travel and Expense Policy.

If you are interested:
If you are interested in applying for this role, please submit an up-to-date CV with a brief covering letter outlining how you meet the above requirements of the role (500 words max.) on the first page, all as one document.

Application deadline: 9am on Monday 30 September 2019.
Please email all applications to international@rcgp.org.uk marked “IDA Vietnam” in the subject line.

Shortlisted applicants may be invited for an interview in person or by Skype. Interview dates and times will be agreed with the shortlisted applicants separately based on the applicant’s and the Interview Panel’s availability.