International Fellowship
FRCGP[INT]

by Nomination
and
by Portfolio

Guidance notes for International Members

Nominator
Seconder
Nominee
Foreword by President

Dear Members and Fellows

The vast majority of our colleagues around the globe are doing a fantastic job in ever more difficult circumstances. It is essential that our College recognises the efforts of our Members in the very many ways in which they choose to make their contributions to family medicine.

For a number of years now we have been trying to challenge the perception that the College is an ‘ivory tower’. The College is, in fact, tens of thousands of General Practitioners/Family Doctors in the thousands of consulting rooms throughout the world. Our local networks are the only way that Members doing a good solid job, consistently and with quiet dedication, can be identified.

You will know a colleague who should be ‘FRCGP[INT]’; who should be acclaimed and commended. Perhaps you are at a point in your career at which you are setting yourself a professional development target. We have learnt that we are in the most part a humble bunch. We don’t like to put our hands up for praise, we don’t like to ‘sell ourselves’. This should not hinder us from being tangibly appreciated by our profession.

International Fellowship of the RCGP is, we hope, a combination of the thrill of being nominated combined with a self-assessment of the doctor’s contribution. It avoids being a tick-box exercise, using judgment rather than measurement. It depends on local grass roots networks to recommend Fellows to our Committee.

We realise that it is difficult for Members overseas, working in very different health systems from the UK, to be able to demonstrate the quality of their work. This is why the Fellowship and the International Committees of the College have devised a Fellowship by Portfolio pathway for International Members to enter their professional details and evidence of the quality of their clinical and academic work in the RCGP ePortfolio. While this is designed for UK GPs collating evidence for their annual NHS Appraisal and five yearly Revalidation, we believe that it will also be a very useful tool for our International Members and will be refined in the future more specifically for your needs.

If you find a particular approach is working well for you then we would like to hear about it. If something doesn’t feel right or you are coming up against a recurring problem then it is our role to help. We have appointed an International Faculty Administrator, who will be able to assist us.

Lastly, I hope that you will find the forms easy to complete. We all have many forms to complete in our professional lives and we want to make this as simple as possible.

With very best wishes,

Mike Pringle
President
September 2013
ABOUT RCGP AND FELLOWSHIP

WHAT IS INTERNATIONAL FELLOWSHIP?

Fellowship is the highest level of Membership of the College. The College’s first Fellows were elected in 1969. A Fellow of the College exemplifies its motto ‘cum scientia caritas’ (scientific knowledge with compassion), and is an ambassador for the College’s standards and values in whom the College is happy to signal its pride. Just as UK-based Members of the College can become Fellows, RCGP International Members can receive the highest level of membership - International Fellowship, which is often abbreviated to the post-nominals “FRCGP[INT]” and is equivalent in status and recognition to FRCGP.

Candidates recommended for Fellowship and International Fellowship are formally elected as Fellows/International Fellows at either the College’s Spring Meeting in May or Annual General Meeting in November, and are invited to attend a presentation ceremony where they will receive their certificate. Once formally elected, a successful candidate will be able to use the post-nominal FRCGP[INT].

WHY APPLY FOR INTERNATIONAL FELLOWSHIP?

Every Medical Royal College in the UK has a system for Fellowship, and it is the ultimate accolade for any medical professional. The RCGP led the way by being the first to develop a system based on assessing quality against criteria. Fellowship means that your peers have observed your work and believe that it is worthy of recognition. We have refined and adapted this process for our International Members so it is relevant for their work in their countries. Therefore, gaining International Fellowship confers enhanced professional status and a more profound recognition of your knowledge and experience within the medical community in your country. The fundamental principles and criteria are the same for both UK and International Fellowships, so all references to ‘Fellow’ or ‘Fellowship’ in these Guidance Notes also include ‘International Fellow’ or ‘International Fellowship’.

The satisfaction of knowing that your peers consider you to have made a distinguished contribution to the care of patients, or to the profession of general practice and family medicine, is hard to objectify but International Fellowship goes some way towards this. FRCGP[INT] is also a way of setting yourself a further challenge or milestone in your career, or to simply expand on your successes so far.

INTERNATIONAL MEMBERS OF THE RCGP

‘International Member’ refers to Members of the Royal College of General Practitioners who have passed MRCGP[INT]-accredited assessments in their countries. International Members eligible for International Fellowship must have been Members for five consecutive years ‘in good standing’ (paying their annual subscription to the College) at the time of applying.

THE ROLE OF THE INTERNATIONAL FACULTY FELLOWSHIP COMMITTEE (IFFC)

To achieve Fellowship, UK-based Members’ applications are considered by their local Faculty Fellowship Committee based in the regional RCGP Faculties. As all International Members are supported by the RCGP International Faculty, the International Faculty Fellowship Committee (IFFC) is a key part of the International Fellowship process. Similar to the UK Faculty equivalent, its role is to consider International Fellowship nominations before passing on their recommendations to the Fellowship Committee of Council. The IFFC will receive and consider all
International Fellowship nominations in an open and transparent process as detailed in these Guidance Notes. The IFFC should encourage nominations from International Members and help promote the benefits of International Fellowship to eligible International Members.

ROLE OF THE QUALITY ASSURANCE PANEL (QAP)

The Quality Assurance Panel (QAP) is an independent panel to the Fellowship Committee of Council who act as its scrutiny board. They are there to ensure that the individual Faculty Fellowship Committees are not working in isolation, reviewing nominations for quality assurance and calibration-checking purposes. Nominations are reviewed by four QAP members selected from a pool of 14 panellists – of the four Panel members a QAP Chairman and one lay member will be selected. The Panel’s recommendation on a nomination is then passed back to the Fellowship Unit, which supports the Fellowship Committee of Council and administers the Fellowship process for UK and International Members, and if any action is necessary, is then fed back to the Chair of the Fellowship Committee of Council for further consideration.

Spring General Meeting 2012.
FRCPG[INT] award presentation with RCGP President Dr Iona Heath.
POTENTIAL ACHIEVEMENT CATEGORIES

The following headings may be referred to when preparing statements/citations. The Fellowship Committee of Council has assembled these areas of achievement for three reasons:

1. They are designed to assist contributors in structuring their submissions;
2. They enable the IFFC to consistently review and recommend Members;
3. They assist the Fellowship Committee in their role in quality control and random sampling.

Clinical Practice

The intention is that patients of a doctor who is a Fellow of the College should be confident that he or she, regardless of any other accomplishments, practises to a clinical standard with which the College is satisfied, delivering safe personal medical care.

The nature and quality of a candidate’s clinical responsibilities should be clear.

Patient-Centred Practice

Nominations/applications in this category might show evidence of ‘practical caritas’.

It may be possible to indicate practical changes to practice, arising from patient involvement or suggestions. The nominee/applicant may be involved in a patient participation group in their practice or more widely.

Teaching and Education

The following are examples of roles and activities the International Faculty Fellowship Committee might wish to review for recommendation to International Fellowship:

i. At least five years as a Family Medicine (FM) or General Practice (GP) trainer/undergraduate teacher/or direct responsibility as clinical supervisor.
ii. Appointment as a FM/GP Tutor or as an Organiser of Continuing Medical Education, or an equivalent.
iii. Undertaking a national assessment role, either as member of a local MRCGP[INT] examination test writing team and/or examiner; or outside the MRCGP[INT]-accredited assessment (e.g. assessor for other national examinations).
iv. Acting as an appraiser, or equivalent.
v. Appointment as an Academic within an undergraduate or postgraduate higher education institution.
vi. An appropriate postgraduate qualification in teaching or education such as Certificate or Diploma in [Medical] Education.
vii. A publication on educational topics in peer-reviewed journals.
viii. A substantial contribution to the development or delivery of undergraduate or postgraduate courses.
ix. Work of national significance in undergraduate or postgraduate medical or health care education.

Or:

i. At least one year as a Director or Deputy of Postgraduate FM/GP Education or equivalent.
ii. Appointment as a Director or Dean of Postgraduate FM/GP Education or equivalent.
iii. Appointment as a Professor or Reader (or Associate Professor) in Family Medicine/General Practice.
iv. Attained an appropriate postgraduate qualification at Masters level or above.
v. A management or leadership role in a national assessment process, such as MRCGP[INT].
vi. Authorship of books on medical or health care education.
vii. Evidence of work of international significance in undergraduate or postgraduate medical or health care education.

**Innovation and Creativity**

The environment and wide variety of contexts in which a Member works internationally affects the extent of the effort required to be innovative.

Innovation has been described as ‘applied creativity’ and ‘a constituent of design’.¹ Nominators submitting in this category might wish to point to identifiable outcomes of the nominee’s innovative or creative activity in one or more of the following areas:

i. Clinical care, e.g. innovative models of care delivery or the application of best practice.
ii. Teamwork, e.g. innovative ways of multidisciplinary and interprofessional working.
iii. Non-academic publications e.g. newsletters, journalism, articles, commentary, books.
iv. The philosophy of family medicine, e.g. new ways of describing, analysing or explaining aspects of medical practice through, for example, lectures, writing or the media.
v. Teaching, e.g. initiating original ways of teaching and learning in the practice, or within vocational training.
vi. Media engagement, e.g. promoting the understanding of, and higher standards for, primary care through contributions to newspapers, magazines, radio, television and through the Internet.
vii. Particularly strong candidates in this category are likely to be – at least within the profession – well-known by virtue of the impact of their work. They might have had an influence on some aspect of the discipline at national level, or be associated with a particular ‘high profile’ project. Educational innovators might, for example, have developed new materials for e-learning, distance learning, continuing professional development or multi-professional education.

**Academic and Research**

The following are examples of achievements a potential International Fellow might demonstrate if submitting in this category:

i. A postgraduate degree in research e.g. taught Masters with significant research component, MPhil, MD or PhD.
ii. Publications in peer-reviewed journals.
iii. A research post in university department, or substantive role within research network or accredited research practice.

¹ Prof. Richard Kimbell, Goldsmiths University of London, 2002.
iv. Membership of a research management or funding body (e.g. National Research & Development committee, RCGP Research Group such as CIRC, or WONCA Research Group).

v. Membership of the editorial board of a primary care research or medical education journal.

vi. Recipient of a national research award or personal research development award (e.g. John Fry medal, Research Council or a recognised National training fellowship).

vii. Invitations to present research work at national or international meetings.

viii. Evidence of obtaining project grants or attracting research funding to undertake work relevant to general practice

ix. Contribution to research capacity development e.g. by supervising research students.

Particularly strong candidates in this category might have achieved one or more of the following:

i. A significant body of publications in the leading peer-reviewed journals.

ii. A senior position in a university department (Reader or equivalent, or Professor).

iii. Award of Fellowship of the Academy of Medical Sciences or of other Royal Colleges as a result of contributions to research, or of a National equivalent.

iv. Evidence that his or her own research has had an impact on national policy or practice.

v. Invitations to deliver eponymous lectures.

vi. Editorship of a primary care research journal.

**Leadership**

Nominees/candidates might have been involved in activities such as RCGP work at an international level, work with health organisations, including at practice level, or in any field (including the medico-political) where he or she has the opportunity to promote the quality and reputation of family medicine.

Nominators and Committees might want to consider the nature, scope, scale and length of service of the candidate’s leadership role; the impact and outcomes of the achievement; and any degree of self-sacrifice to serve needy communities or patients.

In some health systems, it is not always easy to demonstrate leadership responsibilities. However, important leadership qualities also include the empowerment of others.

The degree of achievement might be titrated against the scale of the challenge – in other words, achieving a great deal in a relatively minor role might be seen as the equivalent of lesser success at a more major and challenging role, and vice versa.
# FRCGP[INT] Application Process

## Application by Nomination

<table>
<thead>
<tr>
<th><strong>Nominator</strong></th>
<th>Sends names of nominator, nominee and seconders to International Faculty Administrator to allow eligibility checks.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>International Faculty Administrator</strong></td>
<td>Upon receipt International Faculty Administrator will check contributors are eligible.</td>
</tr>
<tr>
<td><strong>Nominator</strong></td>
<td>Provides 500 words summarising the nominee’s key career achievements. Engages two seconders who remain anonymous. Nominator or one of the seconders will normally be the local RCGP IDA.</td>
</tr>
<tr>
<td><strong>Nominee</strong></td>
<td>Provides 1000 words covering key career achievements to date and declares any complaints. Submits to the nominator.</td>
</tr>
<tr>
<td><strong>Seconder(s)</strong></td>
<td>Provides 400 words supporting the nominee and submits it to the nominator.</td>
</tr>
<tr>
<td><strong>Nominator</strong></td>
<td>Collates all documents and submits to the International Faculty Administrator to be reviewed by IFFC.</td>
</tr>
</tbody>
</table>

## Application by Portfolio

<table>
<thead>
<tr>
<th><strong>Applicant</strong></th>
<th>Sends names of nominator, nominee and seconders to International Faculty Administrator for eligibility.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>International Faculty Administrator</strong></td>
<td>Upon receipt International Faculty Administrator will check contributors are eligible.</td>
</tr>
<tr>
<td><strong>Applicant</strong></td>
<td>Provides 1000 words covering key career achievements to date and declares any complaints. Provides evidence from ePortfolio of continuing medical education (CME) and relevant achievement categories. Engages nominator.</td>
</tr>
<tr>
<td><strong>Nominator</strong></td>
<td>Provides 500 words covering key career achievements of nominee. Identifies two seconders who know the candidate but who will remain anonymous. Reviews the portfolio of CME evidence in pdf document.</td>
</tr>
<tr>
<td><strong>Seconder(s)</strong></td>
<td>Provides 400 words supporting the nominee and submits it to the nominator.</td>
</tr>
<tr>
<td><strong>Applicant</strong></td>
<td>Collates all documents and submits to the International Faculty Administrator to be reviewed by IFFC.</td>
</tr>
</tbody>
</table>

## All Applications Once Submitted

<table>
<thead>
<tr>
<th><strong>International Faculty Fellowship Committee (IFFC)</strong></th>
<th>Receive 4 forms as submission. Sign off application. International Faculty Administrator forwards anonymous documents to Fellowship Unit along with IFFC recommendations.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Quality Assurance Panel (QAP)</strong></td>
<td>Convenes as an independent panel on an ongoing basis. Quality and consistency review of all applications.</td>
</tr>
<tr>
<td><strong>Fellowship Unit</strong></td>
<td>Checks licence and status.</td>
</tr>
<tr>
<td><strong>Fellowship Committee</strong></td>
<td>Review and submit to Council if in agreement.</td>
</tr>
<tr>
<td><strong>Fellowship Unit</strong></td>
<td>Informs International Faculty of decision. Letter to nominee regarding outcome including invitation to ceremony. Fee request.</td>
</tr>
</tbody>
</table>

INTERNATIONAL FELLOWSHIP | GUIDANCE NOTES | NOVEMBER 2013
APPLICATION BY NOMINATION

International Fellowship by nomination is likely to be the preferred route for those Members working in organised and hierarchical healthcare systems who can demonstrate quality and standards with relative ease.

It will be appropriate for those International Members who have been directly working academically with the RCGP International Department during the last five years, e.g. being involved in MRCGP[INT] accreditation work in Brunei, Dubai, Egypt, Kuwait, Malta, Oman and South Asia (including Bangladesh, India, Pakistan and Sri Lanka).

Such International Members will still be encouraged to document and reflect upon their activities by using the ePortfolio as described below in Fellowship by Portfolio.

APPLICATION BY PORTFOLIO

We realise that for International Members overseas demonstrating the quality of your work may present difficulties due to working in very different health systems to that of the UK. This is why the Fellowship and International Committees of the College have devised a Fellowship by Portfolio pathway for International Members to enter their professional details and evidence of the quality of their clinical and academic work into the RCGP ePortfolio. While this online-based tool is designed for UK GPs collating evidence for their annual NHS Appraisal and five yearly Revalidation, we believe that it will also be a very useful aid for our International Members and will be refined in the future to be more specific for your needs.

The use of the RCGP web-based ePortfolio is currently rolled out, and an appropriate local colleague, who may be the nominator or seconder and whose judgment the International Committee respects, will be invited to look at and validate evidence documented in the ePortfolio.

APPLICATION PROCESS TIMELINE

Applications can be submitted at any time during the year. The International Faculty Fellowship Committee (IFFC) will review all submissions at their meetings which are held in June and November each year.

Applicants will be notified of the decision of the IFFC within 6 months following the Committee meeting.
GUIDANCE FOR APPLICANT/NOMINEE

The nominee/applicant is responsible for selecting a nominator, along with providing evidence to support their application in the form of a 1000 word citation and/or PDF of ePortfolio data (the latter is only required for ‘by Portfolio’ applications).

ELIGIBILITY CRITERIA – NOMINEE / APPLICANT

1. The College Ordinances require that you, the nominee/applicant, must have been a Member of the College in good standing for at least five continuous years at the date of application to the International Faculty Fellowship Committee. ‘Good standing’ refers to a member having paid annual subscription for the five year period.

ELIGIBILITY CRITERIA – NOMINATING TEAM

2. You should identify a nominator to support your application.
   a. The nominator must be a Member or Fellow of the College in good standing, and ideally a member for at least 5 years.
   b. He or she must not be a family relation.

3. At least one member of the ‘nominating team’ should be in a position to attest to the nominee’s clinical work and normally include the support of the appropriate RCGP’s International Development Advisor (IDA). The IDA may nominate or second. The remaining two members of the nominating team should be of ‘sufficient stature’ which will be determined by the International Faculty Fellowship Committee (IFFC).

4. Immediate colleagues may nominate or second. Only one immediate colleague per application can be accepted. If an immediate colleague is the nominator then no further immediate colleagues could be engaged as seconders.

5. Your chosen nominator will identify two seconders, whose role is to endorse and confirm the accuracy of the application submitted by the nominator, and to attest to the qualities and achievements on which the nomination for Fellowship is based. The seconders’ will remain anonymous to you (the nominee) until completion of the process.

SUPPORTING PAPERWORK

6. The application must include a 1000 word statement outlining and reflecting on your key career achievements to date in relation to the criteria for Fellowship. Nominees are advised to write in a reflective manner and not provide bulleted lists or copies of their CVs. Nominees may wish to consider the six achievement categories to provide structure to the statement. The College understands that most family doctors are humble by nature so a factual account, which should be comfortable to write, will be sufficient when received as part of a whole application. An honest account of good medical practice and patient care should be presented.

7. If you have been nominated, ensure your completed statement is returned as an electronic file to your nominator. Alternatively, if you are applying via ePortfolio this should be submitted with supporting documentation.

8. Candidates for International Fellowship should keep the College informed of any pending or upheld formal complaints, breach of terms of service, litigation, referral to the local Medical Council or similar, or local authority; or any past referral to the Medical Council, whether or not upheld. Checks will be made by the International Committee and the Fellowship Unit at varying stages throughout the formal process but candidates are expected to be forthcoming with such information.

You are required to declare any complaints against you on the nominee’s form. The RCGP President (as Chair of the Fellowship Committee of Council) will be engaged to investigate whether the case should be referred back to the International Faculty Fellowship Committee for further consideration, or whether the application should be halted. Rarely are complaints a bar to Fellowship, and any declarations should not deter you from completing the form.
GENERAL

9. You are required to agree to accept the appointment if it is offered; the application fee is based on the RCGP International fee structure established for each country and can be provided on request. You are also required to uphold the aims of the College; and declare any complaints, breach in terms of service or litigation. By completing and forwarding the form to the nominator you will agree to this.

10. Nominations for International Fellowship are considered by the International Faculty Fellowship Committee before being forwarded to the Fellowship Committee of Council. The International Faculty Fellowship Committee is responsible for making their best efforts to check with the local Medical Council for any outstanding performance issues likely to bring the College into disrepute. A final check will be made by the Fellowship Unit prior to the Fellowship Committee of Council convening. The Fellowship Committee of Council meets twice a year (April and October) and agrees a list of names it will recommend to Council for appointment to Fellowship at the next College General Meeting.

ADDITIONAL GUIDANCE FOR INTERNATIONAL FELLOWSHIP BY PORTFOLIO

1. The purpose of the ePortfolio pathway to International Fellowship, is to provide a tool for International Members to document evidence related to the achievement categories mentioned previously. International Members wishing to apply for International Fellowship may otherwise find it difficult to demonstrate their quality as a Family Doctor or General Practitioner. The ePortfolio can be used in this way year by year over a five year period, so as to build up a substantial body of evidence of the activities that may be validated as of appropriate quality within the context of the country or region of the world where the International Member works.

2. Through the use of the ePortfolio an appropriate local colleague, preferably a Fellow, who may be the nominator or seconder, will be asked by the International Committee to look at and validate the evidence submitted in the ePortfolio by the nominee/applicant in a similar way that an Appraiser does for GPs in the UK. This in itself offers an opportunity for the individual concerned to demonstrate their upholding of the College values.

3. When preparing your application, you should download your portfolio of evidence of continuing medical education collated via the College’s ePortfolio tool as a pdf document and give it to your nominator for review.
GUIDANCE FOR NOMINATORS

The nominator is responsible for establishing the ‘nominating team’ and collating and submitting required paperwork for the application.

ELIGIBILITY CRITERIA – NOMINATING TEAM

1. The College Ordinances require that the candidate must have been an International Member of the College in good standing for at least five continuous years at the date of application to the International Faculty Fellowship Committee.

2. Nominators must be a Member or Fellow of the College in good standing. For International Members this may, in the early phases, prove difficult, in which case, the RCGP Medical Director for MRCGP[INT] may act as an expert corroborator. You must not be a family relation of the nominee.

3. Your nomination must be endorsed by two seconders. Their role is to confirm the accuracy of the application and to attest to the qualities and achievements on which you base the nomination for International Fellowship. As nominator you should engage the seconders without consultation with the candidate.

4. At least one member of the ‘nominating team’ should be in a position to attest to the nominee’s clinical work and include the support of the RCGP International Development Advisor (IDA). The IDA may nominate or second. The remaining two members of the nominating team should be of ‘sufficient stature’ which will be determined by the International Faculty Fellowship Committee.

5. Subject to these guidelines, the choice of supporters is a matter for you, though the Fellowship Committee of Council will wish to be satisfied that they are in a position to make unbiased, comprehensive and value-added statements. The seconders’ forms should be returned to you.

6. Immediate colleagues may nominate or second. Only one immediate colleague per application will be accepted. If an immediate colleague is the nominator then no further immediate colleagues could be engaged as seconders.

SUPPPORTING PAPERWORK

7. The nominator is required to provide a 500 word citation outlining the achievements of the nominee to date, explaining to the International Faculty Fellowship Committee the esteem in which the candidate is held.

8. In the nomination process the nominee should be asked for 1000 words outlining and reflecting on their key career achievements to date in relation to the criteria for International Fellowship. Nominees are advised to write in a reflective manner and not provide bulleted lists or copies of their CVs. The nominee is required to agree to accept the appointment if it is offered; the application fee is based on the RCGP International fee structure established for each country and can be provided on request. The nominee is also required to uphold the aims of the College; and declare any complaints, breach in terms of service or litigation. By completing and forwarding the form to the nominator the nominee will agree to this.

9. Once the nominee has completed their citation, the document should be passed with the candidate’s statement to the identified seconders who will confirm, in up to 400 words, their accuracy and reliability, and provide any other appropriate insights to assist the International Faculty Fellowship Committee in their discussions.

10. Once all the forms are collated they must be submitted electronically to the RCGP International Faculty Administrator as a ‘whole’ application. Nominators should submit their form, the two seconders’ forms and the nominee’s form in one email.

GENERAL

11. Nominations for International Fellowship are considered by the International Faculty Fellowship Committee before being forwarded to the Fellowship Committee of Council. The International Faculty Fellowship Committee is responsible for making their best efforts to check with the local Medical Council for any outstanding performance issues likely to bring the College into disrepute.
The Fellowship Committee of Council meets twice a year and agrees a list of names it will recommend to Council for election to Fellowship at the next College General Meeting.

12. If the nomination is not successful, the Chair of the International Faculty Fellowship Committee or Fellowship Committee of Council will write to the nominator giving details of the Committee’s decision with reasons. The recommendation of the Fellowship Committee of Council is final. There is no appeal. However, you may nominate in subsequent years if there is fresh evidence for the Committee to consider.

13. There is no closing date for receipt of nominations, however to be considered at a particular Council meeting for appointment at a particular General Meeting, nominators are asked to visit www.rcgp.org.uk/fellowship for dates or see the calendar of meetings and events.
GUIDANCE FOR SECONDERs

The seconder(s) are responsible for providing 400 words each, corroborating information provided within the application.

ELIGIBILITY CRITERIA

1. The College Ordinances require that you, the seconder, must be a Member or Fellow of the College in good standing for at least five continuous years at the date of application to the International Faculty Fellowship Committee. For International Members this may, in the early stages, prove difficult, in which case then the RCGP Medical Director for MRCGP[INT] may act as an expert corroborator. You must not be a family relation of the nominee.

2. Two seconders are required in addition to the nominator to support an application for International Fellowship.

3. Immediate colleagues to the nominee/applicant may act as seconders but only one immediate colleague per application can be accepted. If an immediate colleague is the nominator then no further immediate colleagues could be engaged as seconders.

SUPPPORTING PAPERWORK

4. Once the nominator and nominee have completed their citations, the nominator will forward them to you. As a seconder you will confirm, in up to 400 words, their accuracy and reliability, and provide any other appropriate insights to assist the International Faculty Fellowship Committee in their discussions.

GENERAL

5. By supporting the application, you confirm that you consider the candidate worthy of the award of International Fellowship, and that your opinion is unbiased and based on direct personal knowledge.

6. Seconders are engaged by nominators and are free to discuss the application. No discussion should take place with the candidate. It is helpful to the International Faculty Fellowship Committee if your observations expand upon information given elsewhere in the application, rather than reiterate it.

We look forward to receiving your application!

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