MAP – Guidance for Criterion 12: Good medical records

This criterion explores ten clinical entries from ten of your consultations.

You should submit ten clinical entries from consecutive consultations with different patients which fit the requirements in the Handbook. It is unlikely that you would see ten patients in a row which meet these requirements. Those patients which do not fit the requirements should be excluded from this criterion. Any large gaps in dates should be explained e.g. part-time working pattern.

The competencies the assessors are looking are; entries that can be understood, a good history and examination recorded, investigations where applicable and a clear problem. If a doctor who does not know this patient is about to consult with the patient, by reading your entry would he/she have a clear idea what happened in the previous consultation, the working diagnosis and what your plan for the management of the patient was?

Select cases that you are happy with, do not cause problems for yourself by submitting cases that have been managed inappropriately.

Enter in the Clinical Entry section exactly what is in your patient case records (e.g. ‘cut and paste’ the record into the proforma). These clinical entries must not be of patients included elsewhere in the MAP portfolio.