



Please use **BLOCK CAPITALS** in black ink

Delegate Details

Title _____ First name _____

Surname _____

Job title _____

Address for correspondence _____

Postcode _____

Daytime Tel _____

Email Address _____

(All correspondence will be sent via email unless otherwise specified)

RCGP Membership No (if applicable) _____

GMC Number _____

Dietary Requirements (please only give any specific requirements)

Vegetarian / Vegan / Halal / Allergies etc.

Additional Requirements

Wheelchair access / Hearing loop / Other

Cancellation Policy

Over 14 days: Full Refund
Less than 14 days: 50% Refund
Non attendance: No Refund

Terms and Conditions

Bookings can only be secured by payment of the full delegate fee and places are allocated on a first-come first-serve basis. All bookings will be confirmed via email within one week of receipt. Cancellations can only be accepted in writing (email accepted).

Payment Information

Payment can be made to the Faculty via the following:

- Cheque made payable to 'RCGP West Scotland Faculty' for the full amount
- BACS Payment—If you wish to make a BACS payment please first contact the Faculty office (wscotland@rcgp.org.uk) to ensure availability of places. We will then provide our BACS details in order to make payment.

Declaration

By signing this booking agreement I confirm I have read and agree to the terms and conditions above.

Signature _____ Date _____

Please return the completed application form to:

RCGP West Scotland Faculty
1 Horselethill Road, Glasgow, G12 9LX
Tel: 0141 337 3268 / 0141 330 7546 • Email: wscotland@rcgp.org.uk

For office use only: A/C: _____ S Ref: _____ CQ No: _____ P/I No: _____