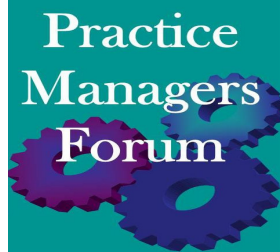


Practice Managers Forum

News Update



Spring / Summer
2011

RCGP Northern Ireland Practice Managers Conference

*'Improving Practice
Management'*

14 September 2011
Tullyglass Hotel, Ballymena



Limited Places Available!!

RCGP Northern Ireland are pleased announce that their first *Practice Managers Conference* will be taking place on the 14 September 2011.

This one day conference will cover a range of topics including Staff Management, QoF, Commissioning, Patient / Practice Communication, Pensions and standard procedures when dealing with the Coroner.

The Conference will be held in the conveniently located Tullyglass Hotel Ballymena. Information and a booking form will be on the Practice Managers Forum and mailed to you shortly but if you would like to reserve your place now please contact **Bronagh Monaghan on:**

E: bmonaghan@rcgp.org.uk **T:** 028 9023 0055

RCGP Northern Ireland Annual Awards Gala 2011

Venue: *Dunadry Hotel, Templepatrick*

Date: *Saturday 26th November 2011*

Is your team the *Practice Administration Team of the Year* 2011? or does your team think you are the *Practice Manager of the Year* 2011?

Don't forget to nominate!

Nomination forms and further details have been circulated to all Practices and are also available from our website:

www.rcgp.org.uk/ni

Practice Manager of the Year 2010

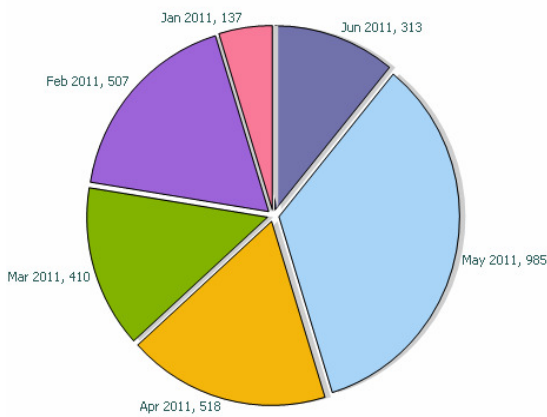


Above: Seamus Dawson Presenting the award to Ms Carmel Turley

Ms Carmel Turley and Ms Lorraine Hughes were the joint winners of the Practice Manager of the Year award 2010.

Ms Lorraine Hughes held the trophy from November until May, the trophy was then presented to Ms Carmel Turley by Mr Seamus Dawson of bridge Accountancy (sponsor of Practice Manager of the Year) on 27 May 2011.

RCGP Northern Ireland Practice Managers Website



Above: Hits from January to beginning of June

As you are aware that the Practice Managers Forum website was launched on 1 February 2011. As you can see from the statistics the website has been growing in popularity with practice managers across the province, who have found it to be a practical aid to everyday working issues.

“To ensure continued success and future development of both the Forum and the new website it is extremely important that we as Practice Managers contribute as many templates and useful information as possible to keep this facility innovative and contemporary!”

(Anita McCreesh, Chair of the Practice Managers Forum Committee)

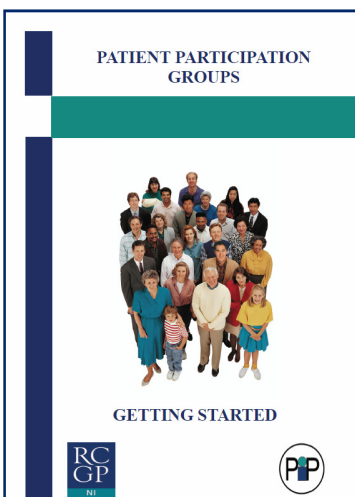
Improving Financial Performance

The Royal College of General Practitioners Northern Ireland in association with Bridge Chartered Accountants and GlaxoSmithKline held an event on How to Improve Your Financial Performance on 27 May 2011 in Dunsilly Hotel Antrim. The event was a resounding success with over 50 practice managers in attendance. RCGP Northern Ireland would like to take this opportunity to thank GlaxoSmithKline and Seamus Dawson and Lisa McCaffrey from Bridge Chartered Accountants for their continued support.



Above: Lisa McCaffrey presenting at the event in Dunsilly Hotel, Antrim

Promoting Patient Involvement



RCGP Northern Ireland Patients in Practice Group recently published a set of guidelines entitled ‘*Patient Participation Groups: Getting Started*’ to provide practical help and support to those practices who wished to set up a Patient Participation Group.

The Patients in Practice Group would like to thank all those Practice Managers from across the province who attended a series of workshops and contributed to the development of the guidelines.

Copies of the guidelines have been sent to all practices in Northern Ireland and can also be downloaded from the RCGP Northern Ireland website;

www.rcgp.org.uk/ni.

If you are interested in setting up a Patient Participation Group and would like to talk to us please contact Jill Wilton on: **T:** 028 9023 0055 **E:** jwilton@rcgp.org.uk