

How to Register



Online

www.rcgp.org.uk/annualconference



Email

rcgp@profileproductions.co.uk



Phone

+ 44 (0)20 8832 7311



Fax

+ 44 (0)20 8832 7301



Post

Profile Productions Ltd, Northumberland House, Popes Lane,
London W5 4NG

Personal details

Title Dr/Prof/Mr/Mrs/	First name	Surname
Job title		Employing organisation
Address		
Postcode		
Tel	<i>(all confirmation correspondence will be sent by email)</i>	
Email		
RCGP or GMC Membership No		Nominated by RCGP Member <input type="checkbox"/>

Special requirements

Dietary: Vegetarian Vegan Other

Wheelchair access Loop system Other

By signing this form I have read and agreed to the terms and conditions below:

Signature _____ Date _____

Terms and conditions

- The organiser of the RCGP Annual Primary Care Conference is Profile Productions Ltd, Northumberland House, Popes Lane, London W5 4NG.
- Registrations can only be accepted on receipt of a completed registration form. Completion of this registration form constitutes a legally binding agreement to pay any invoices raised associated with registration including any cancellation fees as detailed in points 11 & 12. You must sign agreeing to the terms and conditions in order for your booking to be processed.
- Your place is not guaranteed until you have received confirmation and joining instructions from Profile Productions Ltd.
- Confirmation will be sent to you within 14 working days of receiving your booking.
- Profile Productions Ltd. cannot be held responsible should your registration form not be received.
- If you have not heard from us 14 working days after sending your completed form, or 14 days before the start date of the conference, it is your responsibility to contact us to ensure your place is booked.
All invoices must be paid within 21 days of the invoice date and MUST be paid prior to the conference. Failure to do so may result in your place being cancelled.
- Any delegates registering within 28 days of the event MUST include a valid credit card for payment on the registration form.
- The delegate is responsible for ensuring payment to Profile Productions Ltd. has been made.
- Any delegates arriving at conference with an outstanding payment will be asked to provide credit card details as a guarantee.
- Registration fees include VAT @ the prevailing rate, complimentary refreshments, lunch and conference materials. Cancellations will only be accepted in writing. Cancellations received on or prior to 3rd September 2012 will be refunded subject to a £45 administration fee. **Cancellations received after 3rd September 2012 will not be refunded however substitutions will be accepted at any time, but please notify the organisers in writing of any name changes.**
- Any cancellation notices received prior 3rd September 2012 for a registration that still has payment outstanding will be liable for payment of a cancellation fee of £45. Any cancellation notices received after 3rd September 2012 for registration that still has payment outstanding will be liable for the full outstanding amount.
- Any delegate registered to attend, who for whatever reason may not be able to attend the conference, is still liable for payment as per the cancellation policy in point 11 & 12.

Conference organisers:

Profile Productions Ltd, Northumberland House, 11 The Pavement, Popes Lane, London W5 4NG
020 8832 7311

rcgp@profileproductions.co.uk

Delegate pricing

Prices include VAT @

Ticket type	Before 25 June 2012	From 25 June 2012	
RCGP member			
Full Conference	£397.00	£460.00	<i>Overseas delegates who are members of their home country's equivalent professional body qualify for the member rate. Proof of membership must be supplied when registering.</i>
One day Thurs <input type="checkbox"/> Fri <input type="checkbox"/>	£183.00	£233.00	
Saturday only <input type="checkbox"/>	£82.00	£95.00	
Non-member			
Full Conference	£491.00	£567.00	
One day Thurs <input type="checkbox"/> Fri <input type="checkbox"/>	£227.00	£271.00	
Saturday only <input type="checkbox"/>	£101.00	£120.00	
Concessions			
AiT <input type="checkbox"/> GPF member <input type="checkbox"/> Retired RCGP member <input type="checkbox"/>			<i>If you are a trainee GP, practice manager, practice nurse or physician assistant, why not join the RCGP to qualify for concessionary delegate rates and a host of other benefits? Call 020 3188 7664 for details.</i>
Full Conference	£202.00	£246.00	
One day Thurs <input type="checkbox"/> Fri <input type="checkbox"/>	£107.00	£126.00	
Saturday only <input type="checkbox"/>	£63.00	£76.00	
Students			
Full Conference	£107.00	£107.00	
One day Thurs <input type="checkbox"/> Fri <input type="checkbox"/>	£63.00	£63.00	
Saturday only <input type="checkbox"/>	FREE	FREE	
Practice team ticket	3 full registration places: 1 GP + 2 non-GP practice team colleagues £737.00 £888.00		
Group ticket	5 places for the price of 4: 5 full RCGP members registering for the full Conference £1588.00 £1840.00		

Payment details

- I enclose a cheque made payable to RCGP Conferences Ltd for the sum of £ _____
- Please debit my credit/debit card for the sum of £ _____

Card no / / /

Expiry / Issue No Security Code

Name and address of cardholder if different to delegate attending

Cardholder name _____

Address _____

Postcode _____

- Please send me an invoice for the sum of £ _____ Purchase Order No: _____

Invoice contact name _____

Address _____

Postcode _____

Tel _____

Email _____

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