

VICE-CHAIRMAN OF COUNCIL (1)

PRINCIPAL GENERAL RESPONSIBILITIES

Accountable to :	The Council
Term of office :	Three years, concurrent with the appointing Chair of Council
Appointment Criteria :	Membership of Council
Election Arrangements :	By appointment of the Chairman of Council
Overall Purpose :	To be one of two Vice-Chairmen to support the Chairman of Council by taking on particular areas of responsibility and to undertake specific projects on behalf of the Chairman.

Main Responsibilities:

- a) To oversee College publishing activities and chair the Publishing Management Group.
- b) To be the overall lead for the RCGP Annual Conference
- c) To be a member of the Council Executive Committee and contribute to the corporate officer team
- d) To be a member of the Joint Officer / SMT Group
- e) To be a member of the Awards Committee (ex-officio)
- f) To undertake specific projects as directed by the Chairman of Council
- g) To be an approved signatory for the College.