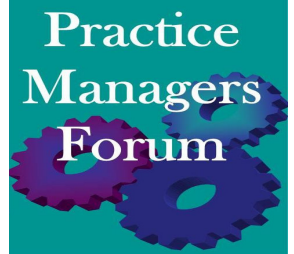


Practice Managers Forum

News Update



Autumn 2011

‘Improving Practice Management’ RCGP Practice Managers Conference



Above: Sponsor area at Practice Managers Conference

The First RCGP Practice Managers Conference took place on 14 September 2011 in the Tullyglass Hotel Ballymena. The event was attended by around 60 practice managers from across the province. The conference covered a range of topics relevant to general practice including QoF, Staff Management, Developing Integrated Care, Working with

the Coroners Service, Patient Practice Communication and Pensions. Feedback from the conference has been very positive and it is hoped we can organise a similar event in the future.

Feedback from Practice Managers

All presentations excellent and content very relevant

Looking forward to the next RCGP Conference!

Very well organised enjoyable day

The RCGP NI Annual Gala Awards



Once again RCGP NI received a large number of high calibre nominations for our Annual Awards including GP of the Year, Practice Manager of the Year and Practice Administration Team of the Year. The closing date has now passed and judging is now complete.

The Annual Gala Awards will be taking place on **26 November at the Dunadry Hotel Antrim**. Why not come along and join

us in celebrating the achievements of your colleagues in general practice.

Tickets are priced at £45 including a champagne reception and a 4 course meal. Those of you who have come along to previous RCGP NI Gala Dinner's will know how enjoyable an evening it can be. If you and your team would be interested in coming along contact us for a booking form on:

T: 028 90 230055

E: NICouncil@rcgp.org.uk

RCGP Northern Ireland
Annual Awards Gala 2011
Saturday 26th November 2011
Dunadry Hotel, Dunadry



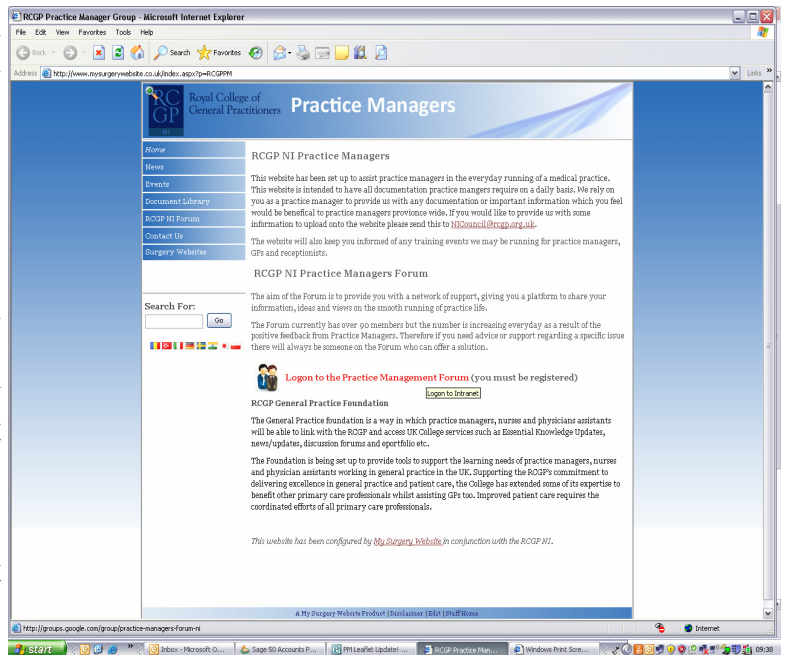
RCGP Northern Ireland Practice Managers Website

The Royal College of GPs in Northern Ireland in conjunction with my surgery website recently launched a new website to support you as practice managers.

The website contains various documents that practice managers use on a daily basis, such as sample templates and processes and other information relevant to practice managers.

To ensure the success of the website it needs to be updated with relevant material on a regular basis. The only resource RCGP has available to update the website is you as a practice managers.

“To ensure continued success and future development of both the Forum and the new website it is extremely important that we as Practice Managers contribute as many templates and useful information as possible to keep this



Above: Screenshot of the new Practice Managers Forum website

facility innovative and contemporary!”
*(Mrs Anita Mc Creesh,
Chair of the Practice Managers Forum
committee)*

Practice Managers Forum Committee Meeting

The Practice Managers Forum Committee will be meeting on 18 October to discuss possible events and objectives for the year ahead.

If there is anything you would like to bring to the attention of the Committee please email Bronagh prior to the meeting on:

E: bmonaghan@rcgp.org.uk

Training Courses for Practice Staff

RCGP Northern Ireland hope to offer training courses throughout the year on behalf of the Practice Managers Forum to all staff in GP Practices.

If there are any particular areas of training of interest to you or which you would like to see organised, then please email your ideas to Bronagh at:

E: bmonaghan@rcgp.org.uk